

PAC Summer Meeting Minutes Sacramento District Office

Attending:

Allen Gwinn, NAD
Heather Burke, HQUSACE
Chris Rapenchuk, LRD
Titus Hardiman, SWD
Joel, Miller, SPN
Alana Mesenbrink, NWS

Absent

Jamie Gyolai, MVD
Miriam Fleming, SAM

16 July Tuesday- Day One, Sacramento District Office

PROSPECT Instructor Meeting for Course 328 Partnerships in Natural Resource Management
Conference call with Constance Tiller

A. The following is a list of items that were reviewed, updated as needed and forwarded to Connie Tiller in preparation for the FY14 Class.

1. Job Duty List –Submitted
2. Job Task List – Submitted
3. Course Objectives List – Submitted
4. Review and Update course test questions - Submitted
5. Review and Update Schedule of Instruction (SOI) - Submitted
6. Biographical sketches update if needed - Submitted
7. PowerPoint Slides update – Reviewed and placed on the shared site.
8. Lesson Plan (PP slides) development workload distribution - Submitted
9. Student Reporting Instructions – Submitted
10. Packing List -Submitted
11. Handshake Exercise- Submitted

B. Course Tuition – Based on current calculations tuition for FY14 has been set at \$2,154.00. The tuition is based on 30 students per session. This is a significant cost increase of 26.5% as the tuition was \$1,700.00 in FY 13. Connie reports that tuition is increasing for all Prospect classes in FY14.

C. Student Survey – until the Student Survey is released it is unknown if there will be sufficient number of students to host 2 sessions. Connie is to contact Heather once the survey is released. If there are not sufficient numbers of students, the second session will be cancelled and all students will be moved to the first session in Nashville.

Nashville -28 October to 1 November
Atlanta - January 27-31

17 July Wednesday- Day Two, Sacramento District Office

Introductions of PAC to District Personnel. Jon Friedman/Tom Ehrke - overview of the Sacramento District NRM program and partnership needs and challenges.

A. Discussion Topics

- District has 10 projects and all are COE owned and managed.
- Forest Service dam remediation Partnership.
- Many of the projects are in remote areas with diverse and small populations of 300 to 3000 in each town.
- They are considering CJM at all parks and are creating a balance sheet to examine the benefits and cost.
- Augmentation of budget with volunteers – volunteer village, mowing & janitorial services provided by volunteers, thus cancelling O&M Contract.
- Volunteer Retention – revamped a building for the volunteers with laundry, freezer, and tool shed.
- District or projects should consider creating Partnership position for community outreach.
- District would like HQ to create Web master position so “Value to the Nation” data can be maintained or updated to tell the USACE story.

B. Finalized video script for filming at New Hogan Lake and met with Kevin Vesta, ACE-IT to discuss site logistics.

C. Select MVD Replacement

1. Courtney Wilson has been selected as the MVD replacement. She currently serves as the Assistant Operations Manager for Clarence Cannon Dam and Mark Twain Lake.

D. PAC’s Position on Partnerships with Alcohol and Tobacco Companies.

1. Currently, the Contributions, Fundraising, and Recognition Guide does not allow these businesses as potential USACE partners.
2. From a potential partnership perspective it is the recommendation that the issue of “sin” partners will be discussed at the next RLAT meeting. This is really a social issue that is broader than just alcohol and tobacco. We need to really understand the “why” we can or can’t partner with an alcohol or tobacco company. If it is because of image, who determines what image and makes the determination if it is good or bad? Not being able to partner with Budweiser in St. Louis or vineyards in California are missed opportunities for our projects.

3. RLAT Meeting Bullet Points

- a. USACE Target Audience for Water Safety is 18-30 males. Would this not be the same market for alcohol and tobacco companies?
- b. New approach regardless of sponsorship.
- c. This social issue is subjective.
- d. Effects on Corps Brand?
- e. What is Army Guidance/or policy on co-branding?
- f. Identify if there is a stakeholder interest if it benefits the park.

E. Volunteer and Partnership Handbook

1. The team discussed the pros and cons of creating a written handbook and the team decided that it would not be producing a written handbook as the information is available on the NRM Gateway.
2. To assist projects that have requested written material and others, the PAC team has developed two action steps designed to improve user efficiencies on the NRM Gateway.
 - a. Conduct a user webinar on the NRM Partnership Page.
Action Officers Heather/Alana/Allen/Chris
 - b. Develop a NRM Gateway Index for placement on Home Page.
Action Officer Heather

F. Concept of a USACE National Volunteer Award

1. The team discussed the pros and cons of creating a national award similar to other Federal agencies. Discussion items included where the presentation would be made, how travel expenses would be paid to accept the award, what criteria would be used, would the Foundation have a role, should volunteer awards be at the project level only, and would the MSCs support one nomination annually.
2. A team vote produced 4 in favor and 2 not in favor.
3. Heather will discuss the concept at the next RLAT meeting to determine if Divisions support one nomination per MSC.

G. Interagency Grants/Agreements Business Process Review

1. Heather is participating in an interagency team to address processes related to the Grants/Agreements Business Process within federal agencies.

18 July –Thursday – Day Three, New Hogan Lake

1. Filming Partnership video with Kevin Vesta, ACE-IT.
2. Met with Park Rangers at the project for an orientation and to discuss partnership opportunities such as the Handshake Program and the benefits of forming Cooperating Associations or Friends groups.